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( July )

EDUCATION

( Honours )

( **School Management** )

Marks : 75

Time : 3 hours

*The figures in the margin indicate full marks  
for the questions*

Answer any **five** questions

1. Explain the concept of school organization and management. Distinguish between authoritarian and democratic types of school management. 5+10=15
2. Discuss the principles of classroom management. Explain the techniques of classroom management. 7+8=15
3. What is meant by physical infrastructure of the school? State the functions and importance of (a) school office and (b) school library. 5+5+5=15

4. Describe the role of the headmaster in the functioning of the school. Discuss the importance of the teacher's diary and staff meetings. 7+4+4=15
5. Explain the meaning and need of supervision. Discuss the steps of school supervision. 5+5+5=15
6. Describe any three programmes that can be organized in a school. Explain how a school programme can be evaluated. 9+6=15
7. Explain the concept of institutional planning. Discuss the need and objectives of institutional planning. 5+5+5=15
8. Write short notes on any *two* of the following : 7½×2=15
  - (a) Organization of cocurricular activities
  - (b) Objectives and functions of supervision
  - (c) School laboratory
  - (d) School timetable and calendar

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